



**MINNESOTA
JUDICIAL BRANCH**

MNCIS Odyssey Release 2009 Overview

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About this Document

This document contains information regarding new functionality included in the MNCIS Odyssey Release 2008SP2 – R2009SP2 updates. The information contained within this document is only intended to provide you with a general idea of what was included and will not be updated or maintained in the future. For more detailed information about new functionality, please refer to MNCIS Online Help.

Resources

MNCIS Odyssey Minnesota-specific help topics can be accessed by selecting **MNCIS Help** from the Help menu in MNCIS Odyssey or by pressing **Alt+F1**.

General Odyssey help topics can be accessed by selecting **Odyssey Help** from the Help menu in MNCIS Odyssey or by pressing **F1**.

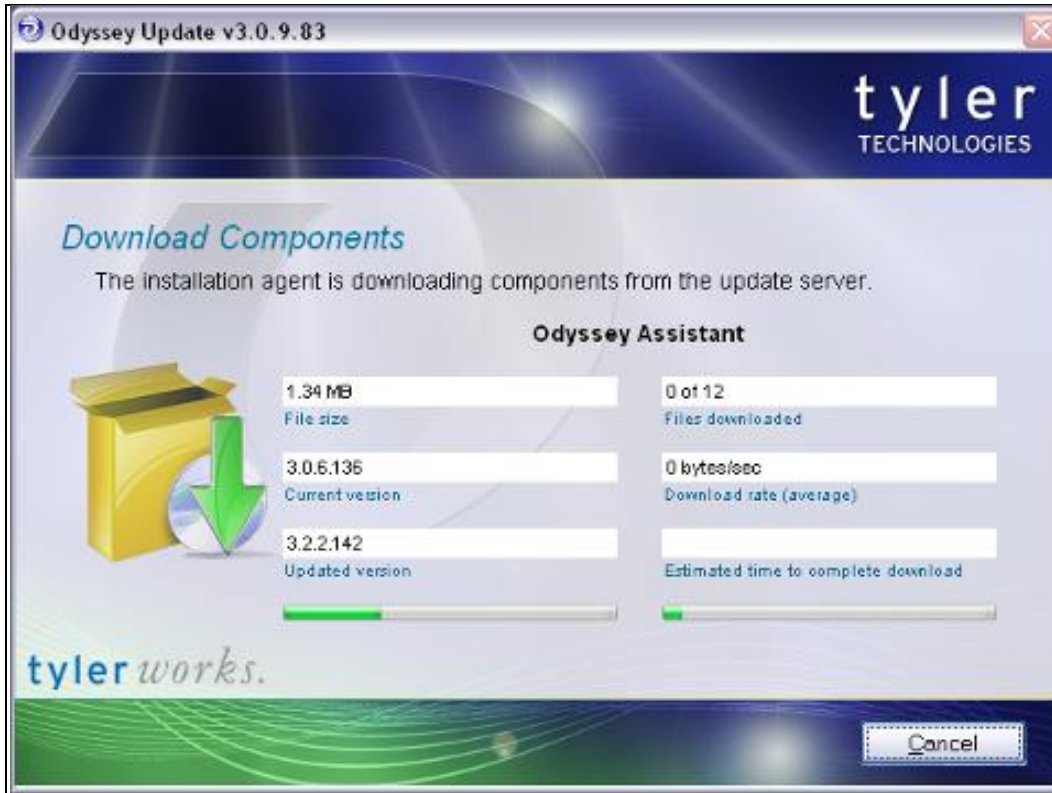
Important Note about Reports

This release contains changes that impact reports and reporting functionality. If you have scheduled reports that have been updated by this release, you may need to, or you may want to delete the report from the Job Schedule and reschedule the report. Make sure to note the report parameters before you delete it. For assistance, please refer to the Scheduling Reports MNCIS help topic or contact your District Coordinator.

General

New MNCIS Release 2009 Download

The first time that you access MNCIS after the new release is available to you, a similar screen to the following Download Components dialog box will display:



Do not cancel out of the download. After the download is complete, the MNCIS login page will display as usual.

New Minimum Screen Resolution

The minimum screen resolution for MNCIS Odyssey has been changed from 800 X 600 to 1024 X 768 beginning with this new release. While you do not need to change your screen resolution, if you should notice that information is cutoff or buttons are not viewable, first try and adjust the screen resolution to this new setting to see if this resolves the problem before submitting a service desk ticket. If you need assistance modifying your screen resolution setting, submit a service desk ticket to have technical support staff assist you.

Cases

Viewing Lead Attorneys on a Criminal Case (Core 3221)

The name of the lead attorney for the defendant and the date this representation was noted in MNCIS are now displayed on the Summary tab of a criminal case.

- If the attorney represents the party as a public defender, the indication will be "PD:".
- If the attorney for the party was privately retained, the indication will be "Retained".

Case Manager Financial Manager

27-CR-09-43919

Summary Detail Parties Charges Events Service Hearings Conditions Disposition Time Stds Financial

State of Minnesota vs Fred Flintstone

Lead Attorney: EISENSTADT, DEBORAH T
Retained: 09/01/2009

Status: **Under Court Jurisdiction**
Filed: 09/01/2009
Type: **Crim/Traf Mandatory**
Site: Hennepin Criminal Brookdale
Judicial Officer:
Financial Balance: 233.00

Charges				Dispositions	
1.	Third Degree Driving While Impaired - .08 or More	(GMD)	08/31/2009	Disposition	Convicted
	Filed As: Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol	(GMD)			
2.	Third Degree Driving While Impaired	(GMD)	08/31/2009	Disposition	Dismissed
	Filed As: Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours	(GMD)			

Most Recent Events & Hearings	Register of Actions	Case Cross Reference
11/25/2009 Criminal History Disposition has been processed Charges: 1, 2		Booking Number 2009025764-001

- The PD box (or Appointed box) must be checked when PD or appointed, otherwise it will show as "Retained".

Add an Attorney

Party: **Elvis, Ann**

☐ Mark Pro Se

Attorney: **SCHMIDT, JEFFREY R**

Type: **Attorney**

☐ Appointed ☒ **Public Defender**

Added: **05/20/2010**

Removed:

Reason:

Comment:

Make Lead Continue Exit

Case Close dialog updates (Core 3449/3224)

There are two new sections that have been added to the Case Close dialog box. This is the dialog box that you see when the Payable Ticket Auto-Close Out Process is activated. The new sections are:

- Hearing Types
- Bonds

MN has this Case Close dialog box automatically configured for you. MN will not use either of these new sections. You should be aware that all future hearings will be cancelled, like they are today, without completing the new Hearing Type field. All fields within the Bonds section should also be left blank as well.

New view:

Case Close 10-VB-10-295

Date: 04/27/2010 Time: 4:59 PM

☒ Today and Future Hearings

☒ Case Status

Status: Closed

Comment:

Hearing Type:

Hearing Reason:

Setting Reason:

Comment:

☐ Open Warrants

Status:

Location:

Comment:

☐ Add Statistical Closure

Statistical Closure:

Comment:

☐ Add Events

Events:

☐ Open Bonds

Bond Type:

Status:

Location:

Comment:

Save **Exit**

Reference:

MNCIS Online Help: Payable Ticket Auto Close Out Process

Selecting All Attorneys on a Case When Printing Forms (Core 3374)

The Show All Attorneys option is now available when printing case forms. Selecting this checkbox will display all attorneys on the case, allowing you to select and send forms to all attorneys, not just the lead attorneys.

Select Parties to Receive This Form

Connection Type: ☐ Show Selected Parties Only ☐ Show Inactive Parties

☒ **Show All Attorneys**

Description	Connection	Attorney(s)
<input type="checkbox"/> Lee Cook and Son Constr Defendant		<input type="checkbox"/> SPELTZ, LOUIS J ★
<input type="checkbox"/> Profit, Purdies	Plaintiff	<input type="checkbox"/> COVIN, MARK DAVID
		<input type="checkbox"/> WILSON, ROBERT EARL

2 Parties

Party **Party or Case Affiliates**

Viewing New Information on the Register of Actions (Core 3411)

The display options for the Register of Actions page will now display the expiration date for the interim conditions.

New view (with interim conditions expiration date displayed):

04/22/2010	<u>CONDITIONS</u> Interim Condition for Austen, Jane (Judicial Officer: Larkin, Michelle A. Exp: 06/01/2010) - Remain law-abiding - Domestic No Contact
------------	--

Old view:

03/17/2010	<u>CONDITIONS</u> Interim Condition for Austen, Jane (Judicial Officer: Larkin, Michelle A.) - Remain law-abiding - Domestic No Contact
------------	--

Understanding Sentence Term Error Messages (MN 3477)

A new error message has been added to the Local Confinement - Adult (LOC) and Commit to Commissioner of Corrections - Adult (PRI) components.

Note: Users will receive an error message when entering a date that is greater than 29 days in the Days field and there is a value in the Months field. An error will not be presented when using the Stay fields. Previously, users were not given a warning.

New view:

The screenshot displays the 'Modify Court Decision' form. At the top, the title bar reads 'Modify Court Decision'. The form includes several input fields: 'Type' (Sentenced), 'Date' (10/21/2009), 'Judge' (empty), and 'Does not affect aging clock' (selected). Below these is a 'Details (1 of 1)' section with a 'Charges' list containing '1. Trespass-Occupy/Enter Dwelling/Locked/Posted Build on 08/08/2009'. The 'Local Confinement' section contains fields for 'Agency' (Rice County Jail), 'Term' (1 Year, 1 Month, 31 Days), 'Time To Serve' (empty), 'Associated Fees' (Pay \$, Per, Waived), 'Stay' (checked, 2 Years, 2 Months, 0 Days), 'for' (1 Year, 0 Months, 0 Days), 'Credit for Time Served' (unchecked), 'Furlough' (unchecked), 'Reason' (empty), 'Comment' (empty), 'Serve As:' (Home Detention/Electronic Monitoring, Work Release), 'Start Date' (empty), 'End Date' (empty), 'Start Time' (empty), and 'End Time' (empty). At the bottom of the form are 'Save' and 'Exit' buttons. A red error message is displayed at the bottom of the window: 'Local Confinement - The number of days in the Term can't be greater than 29 days when a value is present in the Month Term.'

Modify Court Decision

Type: Judge: Does not affect aging clock: ☒

Date:

Details (1 of 1)

Charges: ☒ 1. Trespass-Occupy/Enter Dwelling/Locked/Posted Build on 08/08/2009

Local Confinement

Agency: Stay: ☒ Years: Months: Days:

Term: Years: Months: Days: for: Years: Months: Days:

Time To Serve: Years: Months: Days: Credit for Time Served: ☐

Associated Fees: Years: Months: Days:

Pay \$: Per: Furlough: ☐

Reason: Comment:

Duration

Start Date: End Date: Serve As: ☐ Home Detention/Electronic Monitoring

Start Time: End Time: ☐ Work Release

Save Exit

Local Confinement - The number of days in the Term can't be greater than 29 days when a value is present in the Month Term.

Changes to the Events Tab (Core 3483)

The Events tab on cases has been enhanced to more effectively navigate through cases with a large number of events.

Note: The Events tab has been changed to include a number of filtering options to help reduce the number of events displayed. The first time the Events tab is viewed, it will present case events in non-related, chronological order.

Old View:

Case Manager

34-VB-10-62

Summary Detail Parties Charges **Events** Service Hearings Conditions Notes Disposition Time Stds Financial

State of Minnesota vs Mickey Mouse

Type Crim/Traf Non-Mand

View Related Events Event Date Range Show All Event Groups

Sort Reverse Date Order Background Color All Events

Date	Type and Comment
02/18/2010	Plea
02/18/2010	Case Filed

The options to change the View and Sort for the Events tab have been transferred to the new **Event Selection** section.

New View:

Case Manager Financial Manager

27-CR-09-43919

Summary Detail Parties Charges **Events** Service Hearings Conditions Disposition Time Stds Financial

State of Minnesota vs Fred Flintstone

Type Crim/Traf Mandatory Inactive

Event Selection

Events Previous Next

Date	Type and Comment
09/01/2009	Bail Study
09/01/2009	Order for Conditional Release-Home Electronic Alcohol Test
09/01/2009	Tab Charge E-Filed BAC .16
09/01/2009	Justice Agency Note to File Bail revised by Hennepin County Jail to \$12000.00
09/01/2009	Application for Public Defender
09/01/2009	Order Granting Public Defender
09/01/2009	Note to File/Clerical Complaint demanded
09/01/2009	Justice Agency Note to File Bail revised by Hennepin County Jail - PreTrial Release & No Bail Required.
09/04/2009	Warrant Issued
09/04/2009	Warrant Request CDR REVOKED Party: Defendant Flintstone, Fred
09/15/2009	Warrant Quashed
09/15/2009	Formal Complaint Filed Bac .16
09/15/2009	Note to File/Clerical Bond posted
09/15/2009	Request for Continuance for private counsel
09/15/2009	Note to File/Clerical deft taken into custody on warrant
09/15/2009	Note to File/Clerical Deft will be posting bond in lieu of conditions
09/15/2009	Notice of Appearance
09/18/2009	Warrant Returned
09/29/2009	Notice of Appearance
10/15/2009	Request for Disclosure

28 Inbox - Microsoft Outlook 2 4/23/2010 11:31am Messages

In addition to the View and Sort options, previously available, there are new filtering options available.

Filter expanded:

To set any of the View, Sort or filtering option, click filter icon (upper right-hand corner).

- Event Group: Every case event type is included in at least one event group.
 - This filter option adds little value for MN. Events can be in a number of different event groups.
 - This could possibly be helpful in focusing on events that were added automatically (case events which indicate they were added by Integration Admin-IB events).
- Event Type: Displays the case events in the selected group, i.e., Notice of Hearing or Findings and Order
- Docketable: Displays docketable case events
- Exclude Completed Events: Omits case events with a completed date
- Show Only Events with Document Index # (MN does not currently use this functionality)
- From/To: Displays case events that occurred during a specific date range
- Party: Displays events associated with a specific party
- Party 2: Displays events associated with specified party
- Judicial Officer: Displays events associated with a specific Judicial Officer
- View: Allows you to set events to display in either Chronological or Related Events view
- Sort: Allows you to set the sort of your events in either Date, Reverse Date or Document Index # order

Note: Once a filter is selected, select **Save Filters** and then **Find** to display the specific case events or to display them in the requested view or sort order. To see all case events, select **Get All**.

New view after related events view is selected:

Event Selection	
Events	
Date	Type and Comment
10/21/2009	Sentencing (Judicial Officer: Johnson, William A.) Notice Sent
10/21/2009	Sentenced
10/21/2009	Disposition
10/21/2009	Plea
10/21/2009	Application for Public Defender
10/21/2009	Order Granting Public Defender
10/21/2009	Notice of Filing of Order
10/07/2009	Hearing (Judicial Officer: Neuville, Thomas M.)
10/07/2009	Fail to Appear at a hearing
08/14/2009	Citation E-Filed

The word “(Filtered)” will appear on the Event tab if any filters have been set. **The filter will remain in effect when you go from case to case.**

View when filters have been set:

D 10-CR-10-45	
* Summary Detail Parties Charges Events Service Hearings Conditions Disposition Fin	
State of Minnesota vs Jane Austen	
Type Crim/Traf Mandatory	
Event Selection	
Events (Filtered)	
Date	Type and Comment
04/02/2010	Interim Conditions set for Austen, Jane
04/02/2010	Interim Conditions set for Austen, Jane
03/15/2010	Interim Conditions set for Austen, Jane
02/09/2010	Amended Sentenced
12/15/2009	Sentenced
12/15/2009	Disposition
12/15/2009	Plea
12/01/2009	Complaint Summons

Working with Event Relationships (Core 3485)

Filtering and paging options have been added to the Modify Event Relationships dialog box to create a more manageable event relationship.

Note: The same filtering options that are available on the Events tab are now available in the Modify Event Relationships dialog.

New view:

Modify Event Relationships

Selected Event

Date	Type and Comment	Parent	Child
10/21/2009	Application for Public Defender	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/21/2009	Order Granting Public Defender		
10/21/2009	Notice of Filing of Order	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Event Selection

Event Group

Event Type

Docketable All Events ▼

☐ Exclude Completed Events

☐ Show Only Events With Document Index #

From To

Party

Party 2

Judicial Officer

Sort Reverse Date Order ▼

Show 20 Matches Per Page ▼

Find
Clear

Date Type and Comment Parent Child

10/21/2009	Sentencing (Judge: Johnson, William A.) Notice Sent	<input type="checkbox"/>	<input type="checkbox"/>
10/21/2009	Plea	<input type="checkbox"/>	<input type="checkbox"/>
10/21/2009	Disposition	<input type="checkbox"/>	<input type="checkbox"/>
10/21/2009	Sentenced	<input type="checkbox"/>	<input type="checkbox"/>
10/21/2009	Application for Public Defender	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/21/2009	Order Granting Public Defender		
10/21/2009	Notice of Filing of Order	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10/07/2009	Hearing (Judge: Neuville, Thomas M.)	<input type="checkbox"/>	<input type="checkbox"/>
10/07/2009	Fail to Appear at a hearing	<input type="checkbox"/>	<input type="checkbox"/>

3 Results - Page 1 of 1

Back
Next
Save
Exit

Old view:

Modify Event Relationships			
Date	Type and Comment	Parent Child	
08/04/2009	Will PURPORATED LAST WILL & TESTAMENT DATED 3/12/98	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2009	Petition for Formal Probate of Will and Formal Appointment o	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2009	Order and Notice of Hearing		
08/04/2009	Notice to Creditors	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12/04/2009	Claims Due	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2009	Affidavit-Other OF HEIRSHIP	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2009	Nomination of Personal Representative AND RENUNCIATION OF PRIORITY BY M	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2009	Demand for Notice BY SMDC	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2009	Affidavit of Service WILL AND PETITION	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2009	Confidential Information Form 11.1 personal information	<input type="checkbox"/>	<input type="checkbox"/>
09/15/2009	Probate Hearing (Judge: Johnson, David M.) WILL	<input type="checkbox"/>	<input type="checkbox"/>

The same filtering options that are available on the Events tab are now available in the Select Event dialog that is accessed through the **Hearing** tab.

Add
Event
Notes
Comments
Reschedule
Print

Type
Priority

☐ Interpreter Required

Case # 10-CR-10-45
State of Minnesota vs Jane Austen
Inactive

Scheduled Settings 1 - 1 of 1

05/21/2010
8:30 AM
☒
☐

Session Criminal One
Judicial Officer Eide, Kevin W.
Calendar New General Carver
Location Court Room #2

Supplemental Hearing Information

Event
Charge
Party

Save
Exit

New view:

Select Events

Event Group

Event Type

Docketable

☐ Exclude Completed Events

☐ Show Only Events With Document Index #

From To

Party

Party 2

Judicial Officer

Sort

Show

Date	Type & Comments	Index #
<input type="checkbox"/> 08/14/2009	Citation E-Filed	
<input type="checkbox"/> 10/07/2009	Fail to Appear at a hearing	
<input type="checkbox"/> 10/21/2009	Order Granting Public Defender	
<input type="checkbox"/> 10/21/2009	Notice of Filing of Order	

5 Results - Page 1 of 1

Old view:

Select Events

Case # 69

Show

Sort

Date	Type & Comments	Index #
<input type="checkbox"/> 08/04/2009	Will PURPORATED LAST WILL & TESTAMENT DATED 3/12/98	
<input type="checkbox"/> 08/04/2009	Petition for Formal Probate of Will and Formal Appointment o	
<input type="checkbox"/> 08/04/2009	Order and Notice of Hearing	
<input type="checkbox"/> 08/04/2009	Notice to Creditors	
<input type="checkbox"/> 08/04/2009	Affidavit-Other OF HEIRSHIP	

Supplemental Hearing Information

Event Party

Using the Updated Select Location Dialog Box (Core 3497)

The Select Location dialog box has been updated, with the choice of whether or not to display unavailable locations. Users also have the ability to navigate the Select Location dialog box by keyboard as well as with the mouse.

This additional functionality will be beneficial for court staff people who use their keyboards ("hot keys") vs. the mouse when working in MNCIS.

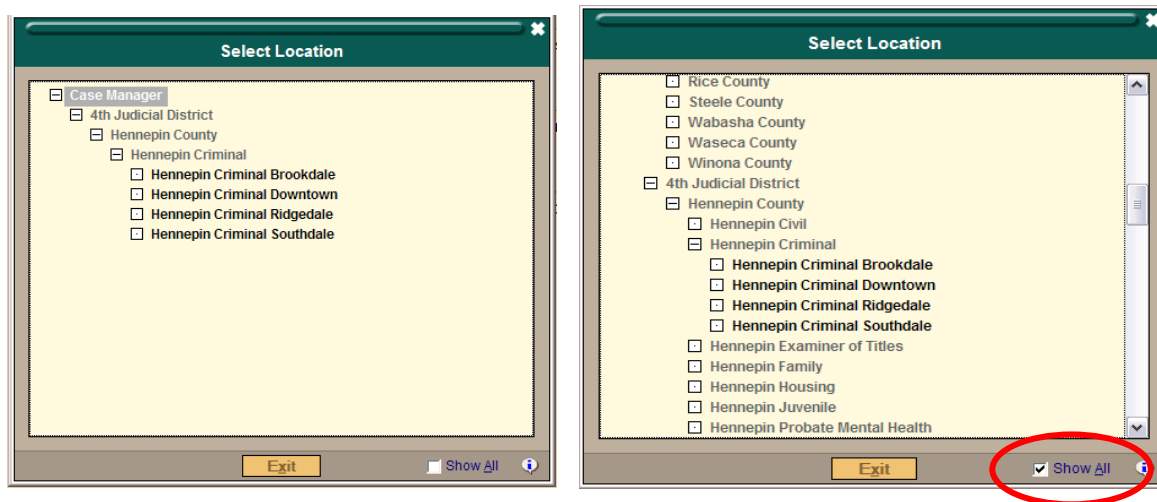
Use Right/Left arrows to expand/collapse the node that is currently highlighted.

Use the Up/Down arrows to vertically move between nodes.

Use the Spacebar to select/deselect the current highlighted node. In Multi-Node mode, tapping the Spacebar twice consecutively will select/deselect the current node and all of its child nodes. This functionality can also be accomplished with the left mouse button.

Use the Enter key to continue to the appropriate function.

Court staff people who have rights to multiple nodes will be able to filter the list to show only those nodes.



Viewing and Printing the Custom Case Folder Label – Criminal Alpha Barcode (3652)


The Custom Case Folder Label - Criminal, Alpha Barcode has been added to the system.

Notes:

- The case number can now be displayed under the barcode vs. the case id.
- This configuration will need to be requested locally.
- This option applies to Criminal Labels only.

New Label (case number listed under barcode):

42 – CR – 10 – 59	
Filed: 03/15/2010	
Austen, Jane	
Lead Attorney	Lyon County
(03/01/2010) Disorderly Conduct – Brawling or Fighting	
(03/01/2010) Disorderly Conduct – Offensive/Abusive/Noisy/Obscene	
DOB: 03/04/1976	Female
DL:	



Using a Default Printer for Receipt Printing (Core 4018)

Configuration for the receipt printer is now optional when in the "Station-Cashiering" configuration dialog. If a receipt printer is disconnected or is not configured as a default printer in the Odyssey session, the Windows default printer is used.

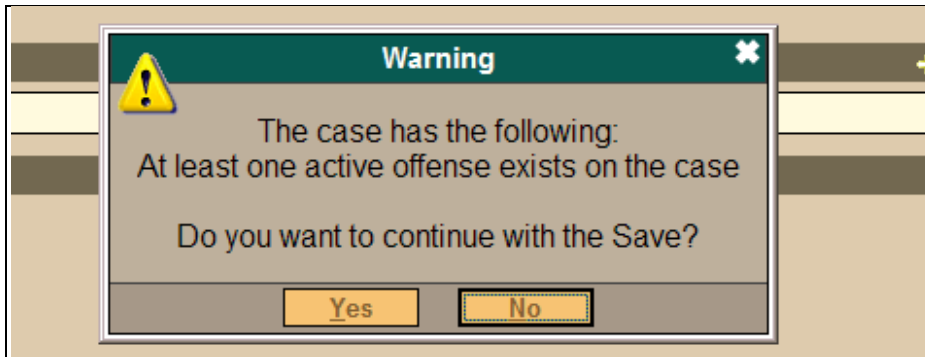
Preventing Case Close on Cases with an Active Offense (4181)

This new feature warns users when adding a case close or an inactive status to cases that still have an active offense. An active offense is an offense that does not have a disposition associated to it. This applies to cases in the criminal case category only.

Notes:

- Users will receive a warning message when manually adding an inactive case status to a case that has an active offense. Inactive case statuses include dormant, closed, and under court jurisdiction.
Note the warning is displayed when the user attempts to save the case.
- This will not impact case events, dispositions, job processes, etc. that currently add an inactive case status to a case. For instance, when a warrant is added to a case, a case status of dormant will continue to be added and no warning will be presented.
- This has been configured for all criminal case types (adult and juvenile case types) with the exception of converted and extradition case types.

New view:



Using Updates to Exhibits

Multiple exhibits may now be updated in one action. To make updates, mark exhibits and select Actions.

D 01-CR-09-2 Case Manager Financial Manager

Prot. Orders Warrants Bonds Exhibits Documents

State of Minnesota vs Fred Louis Flintstone Inactive

Type Crim/Traf Mandatory

Sort by: Status Show: All Actions

Exhibit List Get from case...

ID	On Behalf Of	Status	Location	Type/Description	Mark All	+
4	Jurisdiction	Received Over Obje		Articles of Clothing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Jurisdiction	Received Over Obje		Document	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
1	Jurisdiction	Received Without O		Medical Records	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Jurisdiction	Received Without O		Photograph; Scene	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	Jurisdiction	Received Without O		Charts or Posters; Diagram of Scene	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Update Exhibit

☒ **Status**

Status Date

Projected Return

Projected Destruction

☒ **Custody**

Date Time

Authorized by

☒ Exhibit is in this court's custody in this location

☐ Exhibit is in the custody of this

☐ Exhibit must be returned to the court by: Date Time

☐ Exhibit has been destroyed

☐ Destroyed by this

Comment

Save **Exit**

Make the appropriate selection/deselection and specifics applicable to the exhibits and save.

Update Exhibit

☐ Status

Status Date

Projected Return

Projected Destruction

☒ Custody

Date Time

Authorized by

☒ Exhibit is in this court's custody In this location

☐ Exhibit is in the custody of this

☐ Exhibit must be returned to the court by: Date Time

☐ Exhibit has been destroyed

☐ Destroyed by this

Comment

Exhibit List					
ID	On Behalf Of	Status	Location	Type/Description	Mark All +
4	Jurisdiction	Received Over Obje	Exhibit Room	Articles of Clothing	x
5	Jurisdiction	Received Over Obje		Document	x
1	Jurisdiction	Received Without O	Exhibit Room	Medical Records	x
2	Jurisdiction	Received Without O		Photograph; Scene	x
3	Jurisdiction	Received Without O	Exhibit Room	Charts or Posters; Diagram of Scene	x

Warning messages will appear when the requested updates cannot be performed:

Error

The Update Exhibit action cannot be performed on the exhibit records selected because their current status is not inactive.

Warning

The Update Exhibit action cannot be performed on the following exhibit records because their current status is not inactive:

454555
444554
777545

Do you want to continue performing the Update Exhibit action on the remaining exhibits?

Ticket Auto Close Modified to Dispose by Count (MN 4594)

The automated close of Criminal (non- mandatory) VB cases (Payable Ticket Auto Close Out Process) has been modified to create a separate court decision for each count.

The appropriate fine amount will be attributed to each count on the case. The surcharge and law library fee will be associated to the case once and will always be linked to the first convicted count.

Charge Disposition	الام	Plea	Disposition	Court Decision	
1. Traffic Regulation - passing parked emergency vehicle - more than 2 lanes in one direction					
01/06/2010 (PMD) 169.18.11(b) (1691811b)					
Plea	05/12/2010	Guilty			
Disposition	05/12/2010	Convicted			
Court Decision	05/12/2010	Payable without appearance			
		Fees - Adult: (Grand Total: \$135.00)			
		Due 5/12/2010			
		Fine: \$50			
		Fees: (Fees Total: \$85.00)			
		Criminal Surcharge: \$75			
		Law Library: \$10			
		Level of Sentence:			
		Convicted of a Petty Misdemeanor			
2. Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle					
01/06/2010 (MSD) 169.791.2 (1697912)					
Plea	05/12/2010	Guilty			
Disposition	05/12/2010	Convicted			
Court Decision	05/12/2010	Payable without appearance			
		Fees - Adult: (Grand Total: \$200.00)			
		Due 5/12/2010			
		Fine: \$200			
		Level of Sentence:			
		Conviction deemed a Petty Misdemeanor pursuant to Minn. R. Crim. P 23.02			

When viewing the Events tab in related view, a separate Plea, Disposition and Court Decision event will appear for each count. The Register of Actions will also reflect the separate Plea, Disposition, and Court Decision.

Most Recent Events & Hearings	Register of Actions
05/12/2010 Payable without appearance Defendant Ryan, Jennifer Lynn	
05/12/2010 Payable without appearance Defendant Ryan, Jennifer Lynn	
05/12/2010 Disposition Defendant Ryan, Jennifer Lynn	
05/12/2010 Disposition Defendant Ryan, Jennifer Lynn	
05/12/2010 Plea Defendant Ryan, Jennifer Lynn	
05/12/2010 Plea Defendant Ryan, Jennifer Lynn	
05/12/2010 Conviction Sent to DPS Charges: 1, 2	

Update to Level of Sentence

The language for Level of Sentence has been modified on Petty Misdemeanor sentences to reflect the Criminal Rule that applies.

Charge Level	Sentence Level	Level of Sentence Language
Felony	Petty Misdemeanor	Conviction deemed a Petty Misdemeanor pursuant to Minn. R. Crim. P 23.02
Gross Misdemeanor	Petty Misdemeanor	Conviction deemed a Petty Misdemeanor pursuant to Minn. R. Crim. P 23.02
Misdemeanor	Petty Misdemeanor	Conviction deemed a Petty Misdemeanor pursuant to Minn. R. Crim. P 23.02

Changes to the Sentencing Order (MN 4593)

The following changes have been made to the sentencing order:

"Conditions" component:

- "Conditions" column has been expanded to reduce wrapping.
- "Comment" has been relocated and is now a row directly beneath the "Condition" and the "Comment" label will not display. The comment will be indented four (4) spaces. If no comment has been added, then the "Comment" row will not be seen.
- No grid line will be displayed between a condition and its attached comment. The grid line between the location, amount, effective and end date will still display.

New:

Conditions - Adult

Defendant is placed under the following conditions:

Condition	Location	Amt	Effective	End
All vehicles owned must be legal to drive and not require any repairs.			07/30/2009	

Old:

Conditions - Adult

Defendant is placed under the following conditions:

Condition	Location	Amt	Effective	End	Comment
All vehicles owned must be legal to drive			04/27/2010		and not have any repairs required.

"Fees" Component (Adult and Juvenile):

- A subtotal will be displayed for each count.

Fees - Adult

Criminal Surcharge	\$75.00		(waived)
Law Library	\$10.00		(waived)
Subtotal	\$0.00	Due	03/31/2010

The "**Grand Total**" title will display only for the final total.

GRAND TOTALS	
Date of Sentence: 10/02/2009	
Due Date: 03/31/2010	Original Amount: \$582.00

Comments:

Previously, comments added to a component appeared on the order with the word 'comment' before the text.

New:

<i>Local Confinement</i>	
Defendant is sentenced to 365 days in the Wright County Jail. 275 days of that time is stayed for 2 years. Defendant is to serve 90 days. Credit for time served amount is unavailable.	
Start Date: 10/02/2009	
credit for time served since 1/12/08	
Status: Active	Status Date: 10/02/2009

Old:

<i>Local Confinement</i>
Defendant is sentenced to 2 days in the Aitkin County Jail. Defendant is to serve 2 days.
Comment: Credit for time served since 1/12/2008

Service Component:

When "For" is selected, "Defendant is sentenced to ...for ..." will be displayed.

<i>Service - Adult</i>	
Defendant is sentenced to Community work service for 2 Hours per Week for 2 months. Service is in lieu of fine.	
Start Date: 11/23/2009	Due Date: 01/23/2010
Status: Active	Status Date: 11/23/2009

When "Indeterminate" is selected, "Defendant is sentenced to ...within an indeterminate period of time" will be displayed.

<i>Service - Adult</i>	
Defendant is sentenced to Community work service within an indeterminate period of time. Service is in lieu of \$500.00 fine.	
Start Date: 10/02/2009	
Status: Active	Status Date: 10/02/2009

Local Confinement:

The Credit for Time Served language now includes the word "Amount".


<i>Local Confinement</i>	
Defendant is sentenced to 365 days in the Wright County Jail. 275 days of that time is stayed for 2 years. Defendant is to serve 90 days. Credit for time served amount is unavailable.	
Start Date: 10/02/2009	
credit for time served since 1/12/08	
Status: Active	Status Date: 10/02/2009

Signature Section:

The Signature section has been modified to:

- The word "*Honorable*" was removed
- The line for signature was moved
- "Judge" and Judge's name is displayed after the signature line
- "Sentence pronounced on (court date) by District Court Judge" has been added

New:

SIGNATURE	
	
Sentence pronounced on 05/14/2010 by District Court Judge	

Old:

SIGNATURE	
Honorable Donald M. Spilseth _____	Date: 05/18/2010
Court Administrator: Teresa Fredrickson	(320)231-6206
<i>If you have questions regarding the terms of your sentence or disposition, please contact your probation agent or court administrator.</i>	

Error When Adding a Mandatory Charge on a Criminal Traffic/Non-Mandatory (VB) Case (MN 3845)

If a charge that requires a mandatory court appearance is added to a case with a criminal traffic/non-mandatory (VB) case type, upon saving the case, the user will receive an error message and not be allowed to save the case.

Note: If your county accepts e-citations, and a criminal traffic/non-mandatory (VB) case is submitted with a charge that requires a mandatory court appearance, the e-citation will be rejected and sent back to the submitter with an error message.

Agency	Carver County Sheriff's Office	Case Type	Crim/Traf Non-Mand
Citation #	7865	Sub-Type	
Off Date	05/11/2010 Tue	Time	
Ticket Date	05/11/2010 Tue		

1. Citee
Flinstone, Fred
98 State 92 Highway
Gonvick MN 56644
MN- G-797-023-875-923

2. Vehicle

3. Incident

4. Charges
1 Violation

1

Code 6096051b4

Degree Gross Misdemeanor

Description Trespass-Occupy/Enter Dwelling/Locked/Posted Build

Statute 609.605.1(b)(4)

GOC

Fine

Prosecuting Agency Carver County Att

☐ State Share

☐ Sheriff's Contingency

☐ Certify To DPS

MOC H3098

☐ Report To DNR

Address of Offense

Add

✖ (Trespass-Occupy/Enter Dwelling/Locked/Posted Build) A statute requiring a mandatory court appearance cannot be added to a case type that does not allow a mandatory court appearance.

Update is ready to install

Party

Indicating Start and End Dates for Party Addresses (Core 2972)

New fields have been added to the Modify Address dialog to indicate start and end dates for addresses on party records. These fields are optional. When the start or end dates are completed, this does not prevent MNCIS from using this address (e.g., for forms) if it is the party's current known address.

Modify Address

☒ Standard U.S.
 ☐ Standard U.S. With Attn.
 ☐ Non-Standard U.S.
 ☐ Foreign

No. St.

Unit No.

City State ZIP Code

Start **End**

☒ Current Known Address
 ☐ Undeliverable
☒ Correspondence Address
 ☐ Confidential
☐ Remit To Address

Continue Exit

1612311118

Current Known Addresses

1201 E Lake ST
 Minneapolis, MN 55407
 Start: 1/1/2010 End: 3/10/2010

Marking Party Records as Non-Editable in Case Manager (Core 3838)

Party records may now be marked as non-editable. The new option is intended to prevent the alteration of demographic information on parties that do not typically change over time. Initially, only those parties that are standard parties (County of Hennepin, State of Minnesota, etc.) will be marked non-editable.

When the party has been marked as non-editable, it will appear as follows:

Modify Party

General Additional Employment Relationships Cases Jailings Warrants

This Party is marked as Non-Editable. Information on the General, Additional, and Employment tabs cannot be added, deleted, or modified.

Name
 State of Minnesota
 The State of Minnesota

Date of Death
 Gender Race White Ethnicity Non Hispanic
 Height Ft. In. Hair
 Weight Eyes

Fingerprint

Printing Notes from the Party Record (Core 4309)

Notes may now be printed from the Notes tab on a party record.

Modify Party

Warrants Bonds Financial Prot. Orders **Notes** Supervision Incidents

Austen, Jane DOB: 03/04/1976

Sort ☐ Show All Product Center Notes

Date	Product	Related Records	Notes
05/05/2010	Case Manag		Per service desk ticket an incorrect name was removed from the party record.

Print Individual Note
Delete

Notes for Austen, Jane

DOB: 03/04/1976

DATE :	PARTY NOTE:	USER ID:
05/05/2010	Per service desk ticket an incorrect name was removed from this party record.	Test, C

Added GED or Diploma Information to a Party Record (Core 4347)

A high school diploma/GED checkbox has been added to the Employment tab of a party record. The fields are available, however **this information should not be recorded in MNCIS.**

Warning: If a school is added here, a party record is created for the school and the school field is tied to party searches for the person.

Modify Party

General Additional **Employment** Relationships Cases Hearings Jailings

Austen, Jane DOB: 03/04/1976

Employment History +

Current Known School

Highest Grade ☐ High School Diploma/GED

Highest Degree

Military Experience

Branch

Start Date

End Date

Discharge Type

Calendars and Scheduling

Scheduling Hearings in Case Add (3227)

Case types can now be configured to find the first available hearing time slot, schedule the hearing, and assign the judge on that hearing to the case.

The screenshot shows the 'Add a New Case' window in the Case Manager. The main window displays case details for 'Fred Flintstone vs. Slate Construction', including Type (Personal Injury), Style, Case Assignment, Case Cross Reference, Case Status, and Related Cases. A modal window titled 'Case Filed' is overlaid in the center, showing the case details and assignment information. The modal includes buttons for 'Edit Case', 'Add Fees', 'Add Another Case', 'Same Type', 'Same Party', 'New Type', and 'Done'.

A county considering use of this feature should determine the case types that should be automatically scheduled and determine the court session types that they will use (see MNCIS Release Overview 11-12 on [CourtNet](#)). Any configuration changes needed should be requested by a service desk ticket.

The screenshot shows the 'Modify Court Session' window. The 'Session Details' section includes fields for Session Name, Date, Start Time, End Time, Case Category, Hearing Type, Session Type (highlighted with a red circle), Maximum Hearings Per Attorney, and Multiple Hearings for Same Case. The 'Capacity Details' section includes fields for Hearing Start At, Intervals, Limit Based On, Sort Order, # of Hearings, Overbook Limit, and checkboxes for Ignore Duplicate Cases, Ignore Duplicate Defendants, and Allow Close Prior to Capacity. The 'Save' and 'Exit' buttons are at the bottom.

Navigating to a Court Session from the Hearings Tab on a Case (Core 3607)

When viewing a case, court sessions can now be accessed from the Hearings tab or from the Modify Hearings dialog. There is now a hyperlink from the case to the court session when on the Hearings tab.

D 10-CR-10-46

Summary Detail Parties Charges Events Service **Hearings**

State of Minnesota vs Jane Austen
Type Crim/Traf Mandatory

Sort **Reverse Date Order** ▼


Date	Time	Result
Arraignment		
04/22/2010	Thu 8:00 AM	Held ; Original Type : Arraignment

Note: When you have navigated to the court session, pressing the escape key or clicking Exit will return you to the court calendar rather than back to the case. If you want to return to your case, you should click on the case number from the court session.

Accessing the Case History Summary from a Court Session (Core 3946)

The existing Case History Summary dialog can now be accessed from the Court Session screen. Previously, it could only be accessed from the Cases tab of the party record and the name in the session was not a link. Now, it brings back all cases for the party.

D Court Session

Court Session [Ad-Hoc_10-CR-10-46](#)
 Date Thursday, April 22, 2010
 Resources 

[Filter](#) [Clear F](#)

Type / Duration	Case Number / Style or Defendant
8:00 AM Arraignment 15m	10-CR-10-46 Austen, Jane

Case History Summary

Austen, Jane
 Active Warrants: 0 Person ID: 3482404 - Person-ID
 Gender: F DOB: 03/04/1976 Groups: 0328969 - FAM

10-CR-10-45 State of Minnesota vs Jane Austen
 Case Type: CRM Filed On: 12/01/2009 Status: 02/09/2010 COURT Connection: DFD
 Last Activity: 04/02/2010 ConditionEventALCMON

Cnt	Description	Statute	Deg	Off Date	Plea	Disposition
2	Disorderly Conduct-Brawling or Fighting	609.72.1(1)	MSD	11/15/2009		12/15/2009 DISMISS

Court Decision: 02/09/2010 SENT: Local Confinement: Agency: Carver County JailTerm: 90 Days Time To Serve: 25 Days Stay 65 Days For 2 Yr Serve As: Work Release Status: Active 02/09/2010; Probation - Adult: Type: Supervised probation Agency: Carver County ProbationTerm of 2 Yr 12/15/2009 - 12/15/2011 Status: Active 12/15/2009; Condition - Adult:1. Anger management, 12/15/2009, Active 12/15/2009.2. Aftercare, 12/15/2009, Active 12/15/2009.3. Attend AA (Alcoholics Anonymous), 02/09/2010, Active 02/09/2010; Level of Sentence:Convicted of a Misdemeanor; Home Monitoring: Electronic2 Days For Indeterminate.Associated Fees: Waived Status: Active 02/09/2010

Cnt	Description	Statute	Deg	Off Date	Plea	Disposition
1	Disorderly Conduct	609.72.1	MSD	11/15/2009	12/15/2009 GUI	12/15/2009 CONV

10-CR-10-46 State of Minnesota vs Jane Austen
 Case Type: CRM Filed On: 12/15/2009 Status: 12/15/2009 O Connection: DFD
 Last Activity: 04/22/2010 ConditionEventLAWABIDE

Print Exit ☐ Always on Top

Searches

Searching for Suffixes in Judgments (MN 2755)

A new suffix search field has been added to the Find a Judgment screen when searching for judgments by party name. The name suffix will then be included on the Judgment Certificate.

Find a Judgment

Cas

Search by Party Information

☐ Use Soundex

☒ Person
 ☐ Nickname
 ☐ Business

Last Name

Hansen

First & Middle

Ronald

J

Suffix

Jr.

▼

Bonds

Accessing Documents from Bond and Case Records (Core 3227)

You can now access scanned documents attached to freestanding bonds from the bond record or the case record when the bond is attached to a case.

- When a court implements Call/Pay, they also begin providing the image of the defendant's copy of a citation and/or an image of the payment (check or money order) by email to the Court Payment Center when the pre-case fine is entered by the county. Staff in the payment entry office attaches the image(s) to the Document tab of the Pre-Case Fine (Bond). If the CPC enters the pre-case fine, they will also attach scanned images of the citation, check or money order.
- When a pre-case fine is later linked to a case, the document images will be available on the Documents tab of the case, not the Document tab of the bond.
- **After** the case is linked to the bond, any documents added to the bond will not be automatically added to the case Documents tab.

Viewing Cash Bond Balances in Odyssey (Core 3499)

The current balance of a cash bond's registry account is now displayed along with the original bond amount in multiple areas of Case Manager.

Note: Two bond amounts will display when a cash bond is posted on a case or party record. The Posted amount reflects the total of cash bond payments that are not voided. The Current amount matches the total amount displayed in the Registry Balances section on the Modify Bond dialog under the Financial tab.

D 02-CR-09-103 Case Manager Financial Manager

Prot. Orders Warrants Bonds Exhibits Documents

State of Minnesota vs Fred Flintstone
Type Crim/Traf Mandatory

Party Flintstone, Fred

Cash Bonds \$ +

Cash Bail	4/27/2010 - Other Active	Not Applicable	
<u>Flintstone, Fred</u>		\$1,000.00	Posted 04/27/2010
		<u>\$690.00</u>	Current

Case # 02-CR-09-103

- Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol GMD - 01/03/2009
- Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within GMD - 01/03/2009
- Traffic-Drivers License-Driving After Suspension MSD - 01/03/2009

Changes to Find a Bond results page:

- Two bond amounts are now displayed when using Find a Bond. The Posted amount reflects the total of cash bond payments that are not voided.

D Case Manager Financial Manager

<u>(1610208314) - Cash Bail</u>	<u>1/5/2010 - Posted</u>	Court File	
		\$300.00	Posted 01/05/2010
		<u>\$300.00</u>	Current
Case # <u>70-CR-09-1742</u>			
1. Traffic-Drivers License-Driving After Suspension MSD - 12/11/2008			
2. Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle; MSD - 12/11/2008			
<u>PGG-42427 - Appearance Bond</u>	<u>1/5/2010 - Posted</u>	Court File	
	Goldberg Bonding	\$1,000.00	Posted 01/05/2010
Case # <u>02-CR-10-3</u>			
1. Harassment; Violation of Restraining Order-Penalties MSD - 12/30/2009			
<u>(1610208303) - Cash Bail</u>	<u>1/5/2010 - Posted</u>	Court File	
		\$300.00	Posted 01/05/2010
		<u>\$300.00</u>	Current
Case # <u>04-CR-08-5727</u>			
1. Fleeing a Peace Officer in a Motor Vehicle FEL - 10/02/2008			
2. Traffic-DL-Driving after cancellation-inimical to public safety GMD - 10/02/2008			

Old view (Find a Bond results page):

(1610185372) - Appearance Bond	8/7/2009 - Posted	Court File	
	Absolute Bail Bonds Company	\$500.00	Posted 08/07/2009
Case # 82-CR-09-3520			
1. Traffic Regulation - Driver Must Carry Proof of Insurance when Operating Vehicle;1MSD - 05/16/2009			
(1610185368) - Cash Bail	8/7/2009 - Posted	Court File	
		\$300.00	Posted 08/07/2009
Case # 65-CR-09-355			
1. Deprive Cust/Parent Rights-Cause Child Being Runaway FEL - 08/01/2009			
(1610185362) - Cash Bail	8/7/2009 - Posted	Court File	
		\$75.00	Posted 08/07/2009
Case # 86-VB-09-1941			
1. Traffic-Drivers License-Driving After Suspension MSD - 04/28/2009			

Changes to Detail Tab on the Modify Bond dialog:

- The payor, amount, and receipt # field no longer display:

D Case Manager Financial Manager

Detail Status Financial Documents

Austen, Jane Active ⓘ
Female DOB:03/04/1976 Court File ⓘ
1201 E Lake ST, Minneapolis, MN 55407

Bond Type Cash Bail Bond #

Location Minnesota Court Payment Center ⓘ

Comment

Vol Page # Pages

Posted **05/01/2010**

Posted At

Arrest Date

Jail Release

Booking #

Court Date

Case # 42-CR-10-59 ⓘ

Conditions

Charges on this Bond

Code	Off Date	Offense	Deg
42-CR-10-59			
PENDING	03/01/2010	1. Pending Validation of Offense	NONE

Old view (Modify Bond dialog):

D Case Manager Financial Manager

Detail Status Financial Documents

Austen, Jane Active ⓘ
Female DOB:03/04/1978 Court File ⓘ
1201 E Lake ST, Minneapolis, MN 55407

Bond Type Cash Bail Bond #

Payor Austen, Jane ⓘ

Amount 75.00 Receipt # 123456 ⓘ

Location Carver County ⓘ

Comment

Vol Page # Pages

Posted **05/17/2010**

Posted At

Arrest Date

Jail Release

Booking #

Court Date

Case # 10-CR-09-542 ⓘ

Conditions

Financial

Collection Agency Payment File Automation (MN 3297)

This new feature is a MNCIS job that can be scheduled to run each time that an electronic payment file is received from the Court's external collection agency. This job will automatically process any Collection Agency financial transactions included in the file. This job will be scheduled and run by operations staff at SCAO. It will:

- Open the separate Collection Agency till for each county that has transactions included in the file.
- Automatically process any financial transactions (receipts, voids and NSF adjustments) included in the file and record the transactions in the appropriate county till.

A pilot project for use of this new functionality is planned for August 2010. Upon successful completion of the pilot, this feature will be implemented site-by-site in counties that have already implemented the Automatic Referral of cases to Collection. Each site will receive further information during their implementation.

Adding or Completing a Collection Status from a Case Event (MN 4134)

MNCIS now automatically adds or updates a Collection Status on the Financial tab based on the entry of specific case events.

Case Event Types	Collection Status	Actions
DL suspension DNR suspension Warrant issued	DL Suspension DNR Suspension Warrant	Adds collection status if fines/fees owing and collection status does not already exist
DL reinstatement DNR reinstatement Warrant quashed, recalled, returned	DL Suspension DNR Suspension Warrant	Adds completion date to collection status (makes inactive)

This functionality replaces an automated script that is currently being used statewide to add DL Suspension, DNR Suspension and Warrant Collection Status Codes based on a corresponding flag on the case.

Re-sizing the Reconcile Account Dialog Box (Core/FM 3545)

The Reconcile Account dialog may now be maximized.

- To increase the font of all transactions, click one of the corners on the screen and drag diagonally.

Reconcile Account

Account Information

Bank Account: **First Bank of Walker Checking Account**
 Last Statement Date: **12/31/2009**
 Statement Date:
 Last Statement Balance: **24,744.60**
 Statement Balance:

Payments					Deposits				
Mark	Date	Ref	Detail	Amount	Mark	Date	Ref	Detail	Amount
x	43411 05/10/2005	Bail Disburseme 20507	Harold Budreau 02186 - Bail Refund	250.00	x	546098 12/31/2009	Adjustment	100003 - Prepayment Re	15,721.85
x	43413 06/10/2005	Restitution Disb 20579	Kathy Erhart 02005 - Restitution	509.00	x	547065 01/05/2010	OFM Deposit	Deposit 02024 - Interest Revenue	2.36
x	43436 09/15/2005	Restitution Disb 20837	George Hauser 02005 - Restitution	183.00					
x	43466 11/10/2005	Fine/Fee Disbu 20914	Christine McGuigan 02000 - Refund to Payee	60.00					
x	61889 03/23/2006	Restitution Disb 21218	Ron Cash 02005 - Restitution	1,485.62					
x	66149 04/13/2006	Bail Disburseme 21278	FAUSTINE EFFIE DRAP 02004 - Cash Bail	30.00					
x	69788 04/27/2006	Bail Disburseme 21331	ELIZABETH MARIE WAS 02004 - Cash Bail	100.00					
x	70913 05/03/2006	Restitution Disb 21354	GAS & SPLASH 02005 - Restitution	36.64					
x	81316 06/21/2006	Fine/Fee Disbu 21443	CRAIG NELSON DOSHA 02000 - Refund to Payee	13.00					
x	112195 11/07/2006	Bail Disburseme 21792	CLINT MICHAEL WALDH 02004 - Cash Bail	68.00					
x	123646 12/27/2006	Bail Disburseme 21935	Joseph Patrick Menk 02004 - Cash Bail	68.00					
x	140650 03/05/2007	Bail Disburseme 22052	Justin Lee Erickson 02004 - Cash Bail	17.21					
x	143632 03/12/2007	Restitution Disb 22082	Susan Hardies 02005 - Restitution	139.00					
				# of Payments Cleared Total Payments Cleared Total Payments Uncleared					# of Deposits Cleared Total Deposits Cleared Total Deposits Uncleared Cleared Balance Difference from Statement Balance
				0 0.00 23,459.11					0 0.00 15,724.21 24,744.60 24,744.60

Save Exit Reconcile



- Click and drag the bottom arrow to increase the number of viewable transactions.




Reconcile Account									
Account Information									
Bank Account First Bank of Walker Checking Account					Last Statement Balance 24,744.60				
Last Statement Date 12/31/2009					Statement Balance				
Statement Date									
Payments					Deposits				
Sort Date					Sort Date				
Mark	Date	Ref	Detail	Amount	Mark	Date	Ref	Detail	Amount
X	547207 01/05/2010	Restitution Dis 24831	LJ's Bar 02005 - Restitution	28.25	X	548098 12/31/2009	Adjustment	100003 - Prepayment	15,721.85
X	547208 01/05/2010	Restitution Dis 24830	Park Salon 02005 - Restitution	25.98	X	547085 01/05/2010	OFM Deposit	Deposit 02024 - Interest Reven	2.36
X	547209 01/05/2010	Restitution Dis 24829	Lori Lanes 02005 - Restitution	26.86					
X	547210 01/05/2010	Restitution Dis 24828	William D. Cain 02005 - Restitution	200.00					
X	547211 01/05/2010	Restitution Dis 24827	Dale Daudt 02005 - Restitution	100.00					
X	547212 01/05/2010	Restitution Dis 24826	American National Ba 02005 - Restitution	50.00					
X	547213 01/05/2010	Restitution Dis 24825	Brian Brunelle 02005 - Restitution	210.00					
X	548297 01/07/2010	Bail Disburser 24853	DANIEL LEE SPRING 02004 - Cash Bail	75.00					
X	548298 01/07/2010	Bail Disburser 24852	CONNIE LYNN ABBO 02004 - Cash Bail	225.00					
X	548299 01/07/2010	Bail Disburser 24851	CAITLIN ROY 02004 - Cash Bail	25.00					
X	548300 01/07/2010	Fine/Fee Disb 24850	EUGENE PRESTON S 02186 - Bail Refund	50.00					
X	548301 01/07/2010	Bail Disburser 24849	Brent Dale Meyers 02004 - Cash Bail	15.00					
X	549401 01/11/2010	Fine/Fee Disb 24854	JENNIE CATHERINE 02000 - Refund to Pa	100.00					
X	549970 01/12/2010	Bail Disburser 24855	David Donnell, Sr. 02004 - Cash Bail	75.00					
X	550068 01/12/2010	Bail Disburser 24857	DANIEL WAYNE ARM 02004 - Cash Bail	165.00					
X	550069 01/12/2010	Bail Disburser 24856	Sara Jean Dunn 02004 - Cash Bail	140.00					
# of Payments Cleared				0	# of Deposits Cleared				0
Total Payments Cleared				0.00	Total Deposits Cleared				0.00
Total Payments Uncleared				23,459.11	Total Deposits Uncleared				15,724.21
					Cleared Balance				24,744.60
					Difference from Statement Balance				24,744.60
Save					Exit				
Reconcile									

Understanding Automatic Financial Due Date Updating (MN 3734)

MNCIS now automatically adds or updates the Financial Due Date on Non-Mandatory Criminal (VB) cases to match the Appear-By date.

- At the Time Fees Are Added: When fees are initially added to a case (manually or via Auto-Assessment), the due date on the Financial tab is automatically added at the time the fees are entered and saved.
- At the Time Appear By Date is Modified: When an Appear By date is updated or a new Appear By date is added, the Due Date on the Financial tab will be updated to match the new Appear By Date unless the user has manually entered a due date on the Financial tab or the new due date precedes the existing due date.

 Appear By 
05/07/2010 Case Save
04/16/2010

Due Date: 05/27/2010
No Collection Status
  Add Pmt Plan  Edit Detail View Trans 

Important: When public defender costs are added to a case that includes an Appear By date, make certain to manually set the due date.

Removal of the Fee Detail Option (Core/FM 4092)

In 2009, an option was added to the Print Individual Check and Check Stub Batch Print dialogs in MNCIS OFM. When selected, this created severe problems for Minnesota courts. The Include Fee Detail checkbox also did not add useful information. This option was previously removed and that is now documented in this subsequent MNCIS Release Overview 2009 (see MNCIS Release Overview 2008 posted: <http://courtnet.courts.state.mn.us/0/?page=3123>).

Current and Ongoing View:

Print Individual Check

Checking Account **100001**
Wells Fargo Bank Checking Ac...

Check #

Check Format **Standard Check Stock** ▼

Printer **CourtServicesDown on j00000s** ▼

Continue **Exit**

Check Stub Batch Print

Date Range

Start Date

End Date

Check Range

Start #

End #

Print **Exit**

Understanding MAPS Interface Updates (MN 3334)

The MAPS interface has been updated.

- Deposit overages and shortages now display in separate transactions for each tender method.
- The Total Amount field in the Daily Deposit (CR) output file now displays the net of the deposit and the over/short deposit transactions.
- If the deposit is short, the short amount is subtracted from the deposit. If there is an overage, the overage amount is added to the deposit.
- If an amount is underpaid, "D" displays next to the amount in the Daily Deposit (CR) output file.

List Manager

Reassigning Judicial Officer & Hearings on Multiple Cases in List Manager (3125)

A mass case reassignment can now be performed through List Manager. This function reassigns cases to a judicial officer and the hearings; it requires that your court use Session Type (see Release 11-12 Overview) and Hearing Groups.

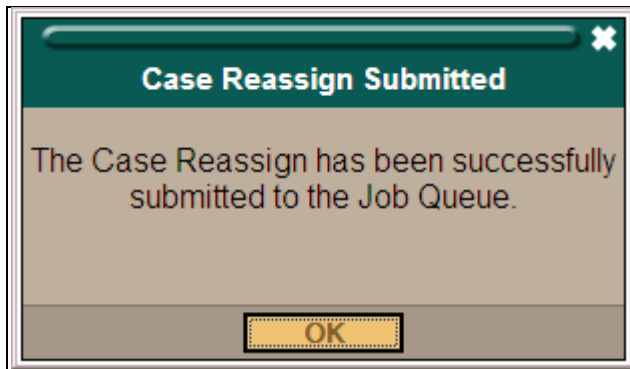
Only minimal testing of this feature has been completed and it is recommended that users:

- Define intended use, and
- Define who would be responsible for the reassignment, and
- Test your county's (division's) cases in a testing environment (QA or Dev) before requesting the applicable rights in MNCIS Production.

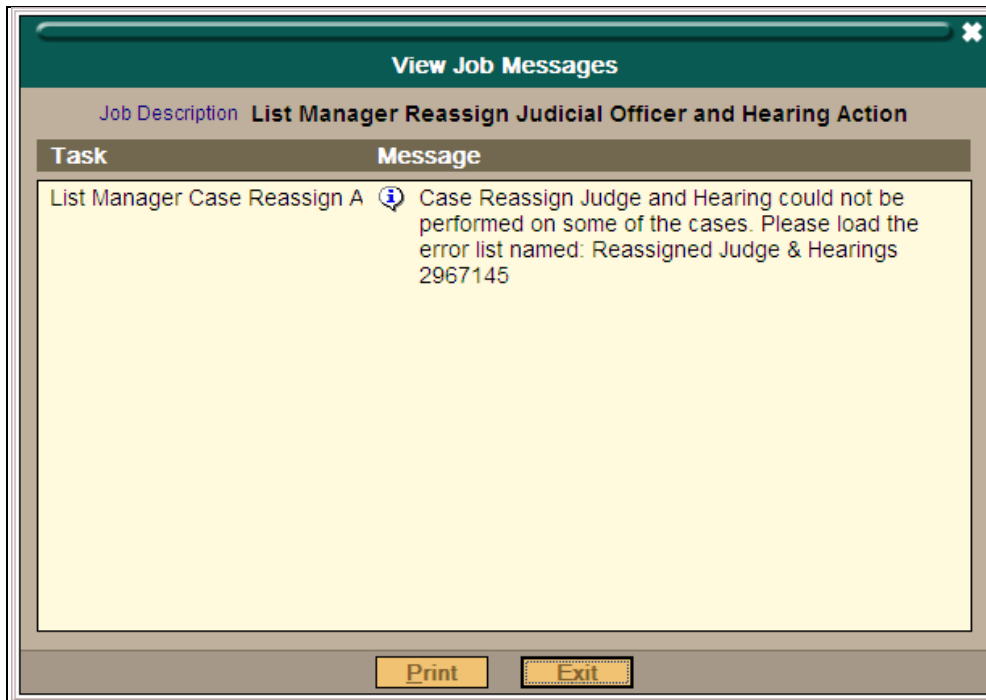
The screenshot shows a web-based form titled "Reassign Judicial Officer and Hearing". The form is divided into several sections:

- Manual/System Selection:** Two radio buttons labeled "Manual" (selected) and "System".
- New Judicial Officer:** A dropdown menu showing "Wernick, Mark S.".
- Date Transferred:** A date field showing "04/30/2010" with a calendar icon.
- Override Case Type Configuration:** An unchecked checkbox.
- Use Default Judge Configuration if available:** An unchecked checkbox.
- Reason:** A dropdown menu showing "Reassigned by Agreement".
- Comment:** A text input field with a yellow background, a pencil icon, and a checkmark icon.
- Set Related Cases to Manual Reassign:** An unchecked checkbox.
- Hearing Reassignment Section:**
 - Session Type:** A dropdown menu showing "DWI Judicial Sup".
 - Hearing Group:** A dropdown menu showing "Arraignments".
 - Session Name Suffix:** A text input field showing "Test".
 - Reassignment Reason:** A dropdown menu showing "By agreement".
 - Hearing Comment:** A text input field with a yellow background.
- Incomplete Action Section:**
 - List Name:** A text input field showing "Reassigned Judge & Hearings".

At the bottom of the form are two buttons: "Submit" and "Exit".



If the reassignment fails, the job creates a list of failed items that can be loaded in List Manager for further review.



Working Select Cases in List Manager (3301)

Users can now save and recall queries made on the Select Case dialog in List Manager.

This feature provides a valuable tool to every court user who uses List Manager and it expands the possible uses of List Manager immensely. By providing the ability to save a query that is used regularly, there is no longer a need to run a report and load the report into List Manager.

Example uses:

- Create a query that searches for open cases filed during a time period that should now be closed. This allows a quick review of why the case remains open and provides a method to schedule, close, etc.
- Create a query that identifies all open Criminal Non-Mandatory cases with DNR offenses, which were due within a time frame and process the Failure to Appear, request warrants, etc.

Reports

Scheduling Reports

This new dialog is something everyone will see if they schedule a new report. The scheduled jobs dialog has a new option:

- **Hourly Recurrence** – You can now schedule a report to multiple times within the same day using this new option.
 - **What is the approach for job sequencing on this recurrence?** – This section allows you to control when the current recurrence of the job should run. The option of "Run recurring job as configured" should be selected and will be the default. The other options will prevent this recurrence from running until either the last recurrence of this report/job has completed or other jobs as selected in the Job Definitions section have completed. These other options will most likely not be beneficial for general purpose report processing.

Add Job Recurrence

Job Definition **Report Job**
 Description **Event Listing**
 Comment

Recurrence
 Start Time

How often does this job recur?

☒ Hourly Every

☐ Daily
☐ Weekly
☐ Monthly
☐ Yearly

When does this recurrence start and end?

Start Date:

☒ No end date
☐ End after: occurrences
☐ End by:

What is the approach for job sequencing on this recurrence?

☒ Run recurring job as configured
☐ Do not start next recurrence of job until the current job in this job definition has completed processing
☐ Do not start next recurrence of job until the following jobs have completed processing

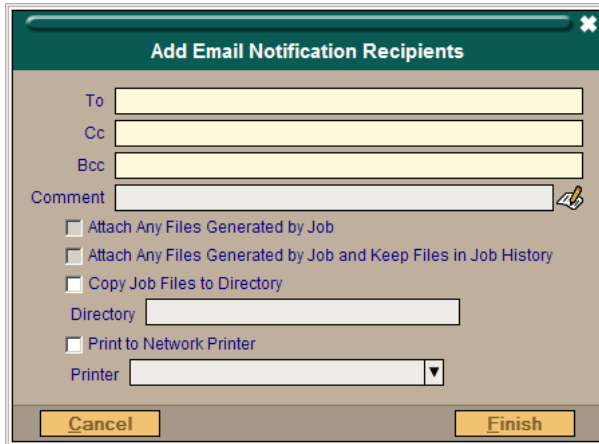
Job Definitions

Save **Exit**

Email Notification Dialog

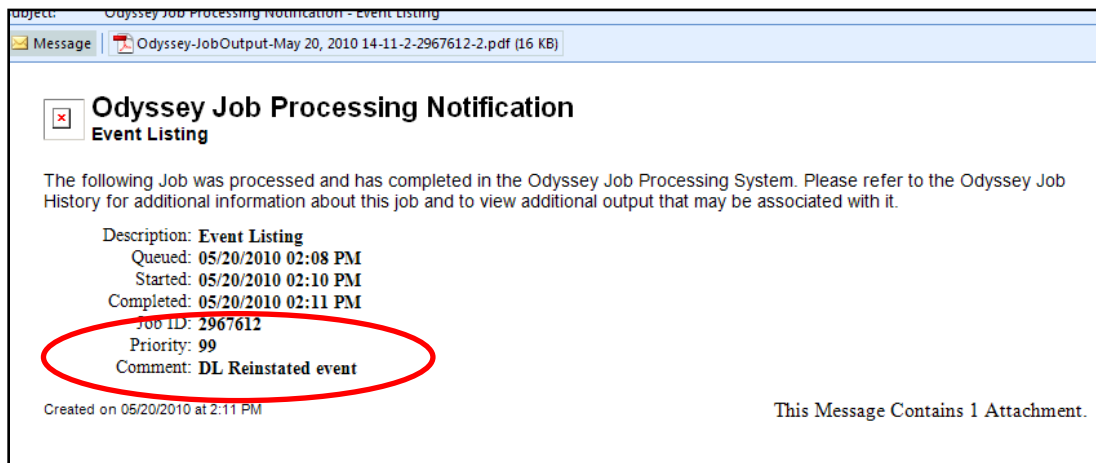
The Email Notification dialog box includes new options:

- Comments will now display in the body of the email
- Attach any files generated by job and Keep files in Job History
- Copy Job files to directory



The dialog box is titled "Add Email Notification Recipients". It contains the following fields and options:

- To: [Text Field]
- Cc: [Text Field]
- Bcc: [Text Field]
- Comment: [Text Field] with a speech bubble icon
- ☐ Attach Any Files Generated by Job
- ☐ Attach Any Files Generated by Job and Keep Files in Job History
- ☐ Copy Job Files to Directory
- Directory: [Text Field]
- ☐ Print to Network Printer
- Printer: [Dropdown Menu]
- Buttons: Cancel, Finish



Creating a Case Information List (Core 3938)

You can now create a list in List Manager when using the Judicial Pending Assignment report.

D Judicial Pending Assignment

Displays the number of days that a judicial officer's cases have been pending.

Locations

Case Category

Case Type

Case Sub-Type

☐ Include Cases Without a Sub-Type.

Active Case Statuses

Judicial Officers

☐ Include Unassigned Cases

Include Cases with Future Hearing Types

Display Case Events

Report Options

☐ Create a Summary per Judicial Officer
☐ Insert Page Break Between Judicial Officers
☐ Insert Page Break Between Case Categories
☐ Include Related Cases
☐ Include Prior Active Case Days
☐ Include Inactive Case Days in Pending Days Calculation

Group ID

Sort Order

Security Group

List Name

Generating the MN Child Support Expedited Process Timing Report (MN 2759)

A new Minnesota Child Support Expedited Process Timing Report has been created. This report displays the number of completed expedited process issue sets within a selected time period, determines the percentage of those issue sets that were completed in six months or less and in twelve months or less, and provides the average number of days it took for an issue set to be completed. This Timing Report is used to determine the state's compliance with federally mandated requirements.

MN Child Support Expedited Process Timing Report
Case Manager
Financial

The report will determine the percentage of issue sets with an order for child support (or other ending event) that reached completion in six months or less or 12 months or less, and the average number of days to completion.

Locations

Case Type

Date Range

Start Date

End Date

Results:

MN Child Support Expedited Process Timing Report					DEVODYSSEY
Date Range: 01/01/2009 - 12/31/2009 Case Type: Annulment,Custody,Dissolution with Child,Dissolution without Child,Domestic Abuse,Family C					
Judicial District					
County	# of Issues	6 Month Compliance	12 Month Compliance	Average Days to Completion	
	9934	97.9	99.9	77	
Judicial District Total	9934	97.9	99.9	77	
State Total	9934	97.9	99.9	77	

Using Case Assignment Report Updates (Core 3302)

Cases on the case assignment report can now be sorted by event date or filing date within the selected data range.

D Case Assignment Report

Displays a listing of cases with no judicial officer assigned and with or without a judicial officer assigned. You can also use this report to create a list of cases for use in List Manager.

Locations

Date Range

Date Range Type

Case Category

Case Type

Include Event Types

Exclude Event Types

Exclude Case Flags

Sort Order

List Name

Start Date

End Date

Event Date

Event Date
File Date

Case Type

If this list name already exists for your user-id, the results of this report will overwrite the existing list.


Using and Viewing Updates on the Interpreters Required Report (Core 3603)

The Interpreters Required report now has three new sort order options (Duration, Hearing Type, and Location) as well as new columns that display on the report output. The report now also displays in landscape format instead of portrait format.

D Interpreters Required


Displays a listing of cases with a scheduled hearing that requires an i

Locations




Date Range


Start Date



End Date



Language



Sort Order

Language

▼

Case Number
Case Type
Duration
Hearing Date and Time
Hearing Type
Interpreter
Language
Location

Interpreters Required

Date Range: 11/24/2008 - 01/23/2009

Languages: Latin, Albanian, Lip Reading

Sort Order: Hearing Date and Time


Locations: Case Manager

Case Manager

Hearing Date	Hearing Time	Hearing Duration	Case Number	Case Style	Case Type	Hearing Type	Judicial Officer	Hearing Location	Language	Interpreter
11/24/2008	3:00 PM 3:12 PM	12 Minutes	4012007	The State of Indiana vs Harrison Ulrich, Jr.	Adult	Appeal Hearing	Cardinale, David		Lip Reading	
11/24/2008	4:00 PM 4:12 PM	12 Minutes	4012007	The State of Indiana vs Harrison Ulrich, Jr.	Adult	Appeal Hearing	Judge, Ryan		Lip Reading	
12/11/2008	8:00 AM 8:30 AM	30 Minutes	CR08-CM-0001360	The State of Indiana vs Amanda Vandersmoot	Adult- Felony	2384CR			Latin	
01/23/2009	11:00 AM 5:00 PM	6 Hours	NJ-0707-2005	The State of Indiana vs Steve Henderson	Adult	Hearing	Wilson, Brian		Albanian	

Understanding Receipt Journal Reports Updates (Core 3635)

The receipt journal report has been updated to display a subtitle indicating the case category for which the report was run.

 Receipt Journal by Fund and Fee Code				
Transaction Date Range: 01/01/2010 - 01/15/2010 Sorted by: By Case Number				
Carver County				
Case Manager 1st Judicial District Carver County				
Criminal				
Receipt Number	Party / Case #	Date	Totals	Fee Tot
Collection Agency	WALKER, JOSHUA	AuditID: 1619831492		

Understanding Money in Escrow Report Updates (Core 3636)

The Money in Escrow Report has been updated. The recipients address can be included in the report.

D Money In Escrow

Lists all money in escrow. Can include money on hold, unlike Group Dis

Locations	<input type="text"/>	
As Of Date	<input type="text"/>	
Checking Accounts	<input type="text"/>	
Fee Categories	<input type="text"/>	
Criminal Fee Codes	<input type="text"/>	
Civil Fee Codes	<input type="text"/>	
Probate or Mental Health Fee Codes	<input type="text"/>	
Family Fee Codes	<input type="text"/>	
Miscellaneous Fee Codes	<input type="text"/>	
Report Options	<input checked="" type="checkbox"/> Include money on hold - Indefinite <input checked="" type="checkbox"/> Include money on hold - Until paid off <input checked="" type="checkbox"/> Include money on hold - Tender Hold <input checked="" type="checkbox"/> Include money not on hold <input checked="" type="checkbox"/> Sub-total by fee <input checked="" type="checkbox"/> Include Recipient Address	
List Name	<input type="text"/>	

Understanding the Bond Forfeitures Job Updates (Core 3728)

The automatic bond forfeiture job has been updated. The forfeited bond fees can be divided between multiple new fee codes and the job now includes an event comment.

Understanding Transaction Detail Report Updates (Core/FM 4200)

Payments on the Transaction Detail Report can now be filtered by cleared or uncleared deposits. This report is found under Financial Manager.

D Transaction Detail

Produces a report of account transactions from the Transaction Register

Location	<input type="text"/>	
Date Range	Start Date <input type="text"/> End Date <input type="text"/>	
GL Account	<input type="text"/>	
Check Type	<input type="text"/>	
Check Options	<input type="text"/>	
Payment Type	<input type="text"/>	
Payment Options	<input type="text"/>	
Deposit Type	<input type="text"/>	
Deposit Options	<input type="text"/>	
Sort Order	<div> Include cleared and uncleared deposits Include only cleared deposits Include only uncleared deposits </div> <input type="checkbox"/> Include Voids/Reversals	

Understanding Receipt Journal Reports Updates (Core 4201)

Location-based grouping can now be removed from the Receipt Journal Report.

D Receipt Journal

Produces a summary or detail report of receipts (transactions) prior any date range.

Locations	<input type="text"/>	
Sort Order	By Case Number	
Case Category	<input type="text"/>	
Financial Category	<input type="text"/>	
Fee Category	All	
Criminal Fee Codes	All	
Civil Fee Codes	<input type="text"/>	
Probate or Mental Health Fee Codes	<input type="text"/>	
Family Fee Codes	<input type="text"/>	
Miscellaneous Fee Codes	<input type="text"/>	
Date Range	Start Date <input type="text"/> End Date <input type="text"/>	
Date Type	Transaction Date	
First Receipt Number	<input type="text"/>	
Last Receipt Number	<input type="text"/>	
Citation Number and Disposition Date	<input type="checkbox"/> Include Citation Number and Disposition Date?	
Report Options	Run Only Detail	
	<input type="checkbox"/> Include Fee Code Breakdown <input type="checkbox"/> Do Not Group by Location <input type="checkbox"/> Save as CSV	

Issuing Authority on the Warrants Activity Outstanding Warrants Report (Core 4235)

The issuing authority of warrants can now be viewed on the Warrants Activity and Outstanding Warrants Report.

D Warrant Activity and Outstanding Warrants

Shows detailed information about warrants with a particular status(es) within currently outstanding warrants.

Locations

Report Type

Date Range

Status

☐ Is Current Status

Sort Order

Judge

City
 Defendant Last Name
Judge/Issuing Authority
 Status

Warrant Type

Warrant Location

Offense Code

Report Options

☐ Include Aliases
☐ Include Case/Party Correspondence Address

Administration

Reassigning a Judge or Magistrate without Decrementing the Count (Core 3461)

A new feature has been added to Odyssey to manually add a judge or magistrate to a specific case at reassignment without decrementing the count of cases that judge/magistrate has within the judge pool.

A court considering use of this feature should carefully test the effect and assess the number of times a manual reassignment is completed. If there is a high frequency, the benefits provided by increment and decrement (a balanced number of cases assigned to a judge) will be lost.

Using the Selected Users Dialog Box (Core 4245)

The enhanced Select Users dialog selects application users for certain fields in Case Manager, such as List Manager. The ability to search by first and last name, user ID and a user list option was previously available when selecting users for reports, but it is now also available in other areas.

Old View:

Description	Code
1. <input type="checkbox"/> 10th District, Temporary User	J10MNCIS
2. <input type="checkbox"/> 3rd District, Temp	3RDTemp
3. <input type="checkbox"/> Aandal, Donald	AandalD
4. <input type="checkbox"/> Aaser, Wanda	AaserW
5. <input type="checkbox"/> Abou-Karam, Medhat	Abou-KaramM
6. <input type="checkbox"/> Abrahamson, Chelsey	AbrahamsonC
7. <input type="checkbox"/> Abrams, Jerome B.	AbramsJ
8. <input type="checkbox"/> Ackerman, Mariah	AckermanM
9. <input type="checkbox"/> Ackerson, David	AckersonD
10. <input type="checkbox"/> Adam, Carol	AdamC

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New View:

User ID	First Name	Last Name
<input checked="" type="checkbox"/> HupferA	Anita	Hupfer
<input checked="" type="checkbox"/> LeitherP	Patty	Leither
<input checked="" type="checkbox"/> PetersonA	Ann	Peterson
<input checked="" type="checkbox"/> SorensonS	Stephen	Sorenson
<input checked="" type="checkbox"/> HayesS	Sarah	Hayes
<input checked="" type="checkbox"/> KuisleP	Peggy	Kuisle
<input checked="" type="checkbox"/> BleesD	Deborah	Blees
<input checked="" type="checkbox"/> AuneS	Sara Beth	Aune
<input checked="" type="checkbox"/> WilkensK	Kris	Wilkens

9 Results - Page 1 of 1

MPA

Note: New MPA changes may be on a delayed implementation schedule of 2-3 weeks.


Using the New Search Configuration in Public Access (Core 3264 and 4064)

New search and display configurations have been added to the Criminal Case, Civil, Family & Probate Case, and Court Calendar search parameter pages on the Public Access site. (The changes may not be evident in MPA immediately.)

Changes:

- Search for cases will display radio buttons horizontally
- Search will default to a party name search

Preventing Automated Data Harvesting in Public Access (Core 3628)

Minnesota Public Access (MPA) that is accessed outside a court facility has been updated with Captcha® validation to prevent automated data harvesting. Persons accessing remote MPA must enter a validation code when completing their search. You may be familiar with having to do this when ordering tickets online. The refresh icon () allows the person to request new characters as may be necessary when they are not distinguishable.



Minnesota Trial Court Public Access (MPA)

[Logout](#) [My Account](#) [Search Menu](#)

Criminal Case Records

Enter the characters seen above:

(+) Required Fields

Search By:

Case: + Case Number:

Workflow Queue

Queue Modifications (4302)

When an e-file is forced to an e-filing queue due to "Missing Offense Code Mapping", more information will display on the Select Offense dialog to aid the user in selecting the appropriate offense.

The following are the possible error messages:

- "The Offense in the message has been repealed."
- "The offense date is not within the Effective Date of the Offense in the message."
- "The Offense in the message is configured to be hidden."
- "The Offense is obsolete for the offense date in the message."
- "The Offense in the message is configured to be Non-Charging."

Select Offense

Queue Reason: Missing Offense Code Mapping

Error Reason: The Offense in the message has been repealed.

Charge #: 1

Charge Description: Speeding in excess of 10 mph

Mapping Value: 24MCV

Statute: 311.04, 0604.06

Offense Code

Save **Exit**

The Select Code Picker will be updated to filter repealed and obsolete offense codes and display those codes in an inactive state based on the offense date on the charge. To receive this dialog box the user must use the F4 key in the 'Offense Code' field.

Select Codes

Contains Statute Group Degree Source Sort

☐ Save My Settings

Code	Description	Statute	Degree
3. 00-CCTestOBTS	00 CC Test OBTS Offense	321.45(98)AST	Multiple
4. 00-CCTest3	00 CC test offense \$3		Multiple
5. 00-CCTest2	00 CC test offense 2		Multiple
6. 00-CCTest4	00 CC test offense 4		Multiple
7. 00-CCTest5	00 CC test offense 5	00 CC test offense 4	CCDeg1
8. 00302	00302 - Clark Metro Booking	5646465	PROBAT
9. 00-ccTest6	00-cc Test offense 6		CCDeg2
0. 00-CCTest	00-CC test offense description		Multiple

Get All Codes

5827 Results - Page 1 of 583

<<Back Next>> Search Exit

Add Citation Number and Defendant name to Queue and E-Filing Status Report (3844)

Previously, there has been no way to locate a specific citation in the e-Citation queue.

The e-Citation queue has been modified to display the **citation number** and **defendant name** information in the E-Filing Queue and the E-Filing Status Report.

This modification will allow court staff to locate an e-citation when:

- A defendant is making an appearance in court (e.g. in custody and appearing for bail hearing).
- A paper ticket is filed by the officer in addition to the e-citation. It allows these two submissions to be matched up.

E-Citation Queue:

D Cape Coral PD Citations Case Manager Sign Off

Sort Move Start Refresh

Items Previous Next Get All Items

Data Search

Type/Source	Status / Reason	Data	Date/Time In	Age	Mark
Citation Efile Cape Coral PD	Skipped - anne.smit Multiple matching of	24352555 MN23409834020 Smith, Suzie	07/20/2004 2:51PM	3d 18h 12m	x
Citation Efile Cape Coral PD	Skipped - anne.smit Multiple matching of	34534555 MN23442984 Adams, Robert J.	07/20/2004 2:51PM	18h 0m	x
Citation Efile Cape Coral PD	Skipped - anne.smit Multiple matching of	85856378 MN39287530 Jones, Edward	07/20/2004 2:51PM	18h 0m	x
Citation Efile Cape Coral PD	Skipped - anne.smit Multiple matching of	34674745 MN248900163 Brown, Felix A.	07/20/2004 2:51PM	18h 0m	x
Citation Efile Cape Coral PD	In Progress - bartle Possible party match	56356333 MN0947891428 Stevens, Brian R.	07/20/2004 2:51PM	18h 0m	x
Citation Efile Cape Coral PD	Pending Duplicate citation num	46764744 MN129875091673 Stuart, Melanie	07/20/2004 2:51PM	18h 0m	x

08/15/2002 3:22 PM

Search Functionality:

By Name:

D E-Citations - Rice Case Manager Financial Manager

Sort Move Start Refresh

Items Previous Next Get All Items

Data Search Subset of Items Selected

Type/Source	Status/Reason	Data	Date/Time In	Age	Mark
EFile MN0660200	Pending Forced by OrgChart	NO09000146-20099 NO090723_2 BRIDGE, ANDREW E	01/22/2010 8:33AM	2622h 7m	x

By Ticket Number:

D E-Citations - Rice Case Manager Financial Manager

Sort

Items [Previous](#) [Next](#) [Get All Items](#)

Data Subset of Items Selected


Type/Source	Status/Reason	Data	Date/Time In	Age	Mark
EFile MN0660200	Pending Forced by OrgChart	NO09000146-20099 NO090723_2 BRIDGE, ANDREW E	01/22/2010 8:33AM	2622h 7m	x


E-Filing Status Report:


Changes include:


- Select 'Display Additional Data' (Select this option if you would like to see the incoming citation number and defendant name on the report.)
- Additional Sort Order Options: Citation Number and Defendant Name


Batch ID


Locations 


Received Date 

Range 

Source 

Transaction Type 

Status 

Report Options 

☒ Overdue Messages Only

☒ Include Audit Path per Message

☒ Group by Batch ID

☒ Display Additional Data

Message Sort Order

Report Example:

E-Filing Status Report

SITE NAME

Sorted by: Reference ID

Date Range: 01/15/2004 - 01/17/2004 Source: CCPD Type: Citation Status: All

County Criminal

Location: County Criminal		Received: 16		Accepted: 6		Rejected: 4		In Queues: 6		Overdue: 3	
Batch ID: 011520040915CCPD		Received: 8		Accepted: 3		Rejected: 2		In Queues: 3		Overdue: 0	
Reference ID	Date/Time	Source	Type	Additional Data	Status	Age	Overdue				
4358-FDN	01/15/2004 8:55 AM	CCPD	Citation	MN0020500 Smith, Suzie	In Progress - Anderson, Amy	2 d 12 h 45 m	Overdue				
	01/15/2004 8:55 AM	Sent to Citations queue - Case type cannot be determined									
4583-GMF	01/15/2004 9:10 AM	CCPD	Citation	MN0020501 Jones, Dave R.	Pending	1 d 12 h					
	01/15/2004 9:10 AM	Sent to Citations queue - Duplicate citation number									
4659-HMF	01/15/2004 9:10 AM	CCPD	Citation	MN0020502 Brown, Thomas	Skipped - Anderson, Amy	1 d 12 h					
	01/15/2004 9:10 AM	Accepted - Matching charge found - Linked to citation on case 03-CR-56468									
4683-GMF	01/15/2004 9:10 AM	CCPD	Citation	MN0020503 White, Elizabeth	Accepted						
	01/15/2004 9:10 AM	Case 05-CR-256834 created									
4758-FGT	01/15/2004 8:55 AM	CCPD	Citation	MN0020504 Smith, Suzie	Accepted						
	01/15/2004 8:55 AM	Sent to Citations queue - Case type cannot be determined									
	01/20/2004 9:15 AM	Amy Anderson - Accepted - Selected an offense code									
	01/20/2004 9:16 AM	Case 04-CR-235856 created									
4783-GMF	01/15/2004 9:10 AM	CCPD	Citation	MN0020505 Jones, Dave R.	Rejected						
	01/15/2004 9:10 AM	Sent to Citations queue - Duplicate citation number									
	01/20/2004 9:15 AM	Amy Anderson - Rejected - Duplicate citation number									
4859-HMF	01/15/2004 9:10 AM	CCPD	Citation	MN0020506 Brown, Thomas	Accepted						
	01/15/2004 9:10 AM	Accepted - Case 04-CR-245833 created									
4959-HTG	01/15/2004 8:55 AM	CCPD	Citation	MN0020507 White, Elizabeth	Rejected						
	01/15/2004 8:55 AM	Rejected - Missing required data									

□

Printed on 01/01/2004 at 9:15 AM

Page 1 of 1

Printed on 01/01/2004 at 9:15 AM


Page 1 of 1

Generating Page Numbers when Attaching TIFF Files (3488)

MNCIS now automatically calculates the number of pages in a TIFF file when it is attached and that number is displayed on the documents tab.

Type Adult Criminal

Documents

Search [Get All Documents](#) 

☐ Show Obsolete Documents

☐ Show Document Versions

☒ Open in External Viewer

Type All


Sort Name

Show All Documents

Show 15 Matches Per Page

Actions

Export

Doc	Date	Type	Name	Pgs	Mark	+
	09/19/2003	TIF File	Amended Petition	1	x	

Page count column